# Process Code Maintenance User Guide Oracle Banking Trade Finance Process Management

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## **Contents**

1.	Preface		1-1
	1.1	Introduction	1-1
	1.2	Audience	1-1
	1.3	Documentation Accessibility	1-1
	1.4	Organization	1-1
	1.5	Related Documents	1-1
	1.6	Diversity and Inclusion	1-1
	1.7	Conventions	1-2
	1.8	Screenshot Disclaimer	1-2
	1.9	Glossary of Icons	1-2
2.	Pro	ocess Code Maintenance	2-1
	21	Initiate Process Code Maintenance	2-1

## 1. Preface

#### 1.1 Introduction

This user manual is designed to help you quickly get acquainted with Process Code Maintenance process in Oracle Banking Trade Finance Process Management.

#### 1.2 Audience

This manual is intended for the following User/User Roles:

- **Oracle Implementers**
- Customer Service Representatives (CSRs)
- Oracle user

#### 1.3 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

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#### **Organization** 1.4

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

#### 1.5 **Related Documents**

- Getting Started User Guide
- Common Core User Guide

#### 1.6 **Diversity and Inclusion**

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry



standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

#### 1.7 **Conventions**

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

#### **Screenshot Disclaimer** 1.8

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

#### **Glossary of Icons** 1.9

This User Manual may refer to all or some of the following icons.

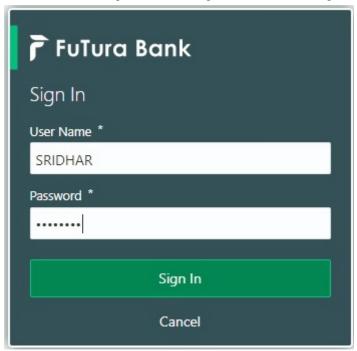
Icons	Function
×	Exit
+	Add row
_	Delete row
Q	Option List

## 3. Process Code Maintenance

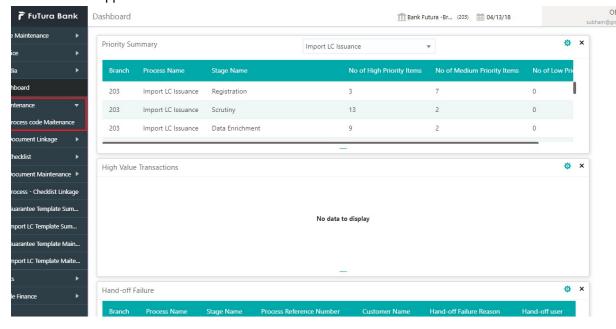
Process code maintenance enables the user to set the process code to the individual stages according to the process. In the subsequent steps, let's look at the details for creating a process code:

## 3.1 Initiate Process Code Maintenance

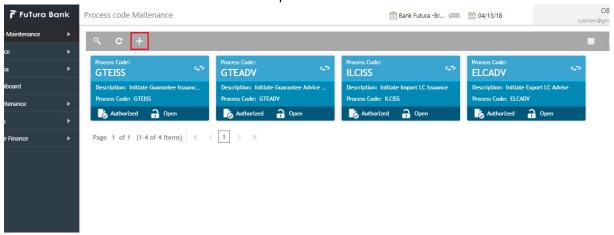
1. Using the entitled login credentials for registration stage, login to the application.



2. Click **Core Maintenance > Process Code Maintenance** on the left pane of the application.



3. Click Plus Icon to create a new process code.

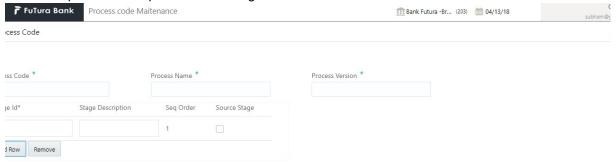


4. Provide process code details based on the description provided in the following table:



Field	Description	Sample Values
Process Code	Provide an unique abbreviation for the process name.  The code must be an alphanumeric text with length of maximum 10 character.	
Process Name	Provide the process name.	
Application Category Code	Provide the version of the process.	

Click **Add Row** to capture the stage details that needs to be mapped to the process code as per the description the following table:



Field	Description	Sample Values
Stage ID	Provide an unique ID for the stage.	
Stage Description	Provide the description of the stage.	

Field	Description	Sample Values
Seq Order	The sequence order identifies the order of the stage in the complete process.  Registration must be first in sequence order.	
Source Stage	Enables to identify if the particular stage is the starting point of the process.	

# Index

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Process Code Maintenance	
Initiate Product Code Maintenance1	
Product Code Maintenance1	

